



Customer Shipping Record

Delivery Area

Pickup Date

Account Information

Account Number

Account Name

Address

Contact Name

Contact Phone

Shipment Information

Pickup Date

Required Date

BINDERY USE ONLY

Shop Work Order #:

Lot Number:

Requested Items

Binding Tickets Boxes

Remarks

Library Signature _____ Driver Signature _____

MATERIALS SENT	LIBRARY COUNT		BINDERY COUNT	
	Cartons	Volumes	Volumes	Initials
Periodicals				
Custom				
Standard				
Monographs				
Custom				
Standard				
Recase				
Dusties				
CopiCover				
Paperbacks				
Flexbind S (cloth)				
Flexbind M (mylar)				
Music				
Scores				
Parts				
Pocket Book				
Other				
Theses/Dissertations				
Special Reports				
Archival Pak				
Newspapers (Regular)				
Newspapers (Tabloid)				
Textbooks				
Corrections				
TOTALS >>>				